



**Board of Health Meeting**  
Monday, June 26, 2017 @ 12:00pm – Board Room  
**Agenda**

**Public Health**  
Prevent. Promote. Protect.  
**Canton City Health District**

1. Call to Order and Roll Call
2. Approve May 22, 2017 Board of Health Meeting Minutes
3. Approve List of Bills: \$444,523.69
4. Executive Session to Discuss the Compensation of a Public Employee and Matters Required to Be Kept Confidential
5. Write Off of a Patient Balance (MRN33243) for \$110.00
6. Approve Personnel:
  - a. Resignation of LaToya Dickens, Project Coordinator (PT6), Effective June 16, 2017
  - b. Appointment of Environmental Health Technician (R3)
  - c. Appointment of Public Health Nurse III (R6)
  - d. Public Health Clerk I – Vital Statistics (R1) Job Description
  - e. Public Health Clerk II - Vital Statistics (R2) Job Description
7. Approve Resolutions:
  - a. 2017-11: Approval of Strategic Plan 2020
  - b. 2017-12: Amendment of Canton Health Code 207.21
8. Approve Recommendations of the Hearing Officer for June 26, 2017
9. Authorize a Contract with LexisNexis for Database and Search Services for \$269.00 a Month for a Period of July 1, 2017 through June 30, 2018
10. Approve FY2018 Women, Infants, and Children (WIC) Grant Application and Initial Budget in the Amount of \$1,398,997.00 (Grant period runs from 10/1/2017 to 09/30/2018) With the Following Sub-grantees for this Grant Cycle:
  - a. Alliance City Health Department Contract in the Amount of \$117,489.00
  - b. Massillon City Health Department Contract in the Amount of \$138,229.00
  - c. Stark County Health Department Contract in the Amount of \$386,891.00
11. Approve FY2018 Personal Responsibility Education Program (PREP) Grant Application and Initial Budget in the Amount of \$174,000.00 (Grant period runs from 8/1/2017 to 7/31/2018)
12. Authorize a Contract with the Stark County Health Department for the FY2018 Public Health Emergency Preparedness (PHEP) Grant in the Amount of \$96,915.00 (Grant period runs from 07/01/2017 to 06/30/2018)
13. Approve Agreement with Ohio Department of Health to Perform Tobacco Enforcement Smoke Free Investigations for a Fee not to Exceed \$125.00 per Completed Investigation from July 1, 2017 through June 30, 2019
14. Approve the Following THRIVE Faith-based and Grass Roots Organization Grantees:
  - a. New Baltimore Community Church – Abide Ministries in the Amount of \$9,140.00 for the Period of July 1, 2017 to June 30, 2018
  - b. Canton Calvary Mission in the Amount of \$24,652.00 for the Period of July 1, 2017 to June 30, 2019

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- c. Sherrick Road Church of God – Family Lift Center in the Amount of \$16,298.00 for the Period of July 1, 2017 to June 30, 2019
- d. Hannah’s House 119 in the Amount of \$11,407.00 for the Period of July 1, 2017 to June 30, 2019
- e. Mary Church Terrell Federated Club in the Amount of \$18,980.00 for the Period of July 1, 2017 to June 30, 2019

### 15. Approve Travel Authorization

- a. Janet Frank, WIC Dietitian, for Travel from 6/26/17 to 6/28/17, Breastfeeding Champion Training for Outpatient Breastfeeding Supporters in Columbus, OH at a Cost not to Exceed \$520.26 (2316)
- b. Dawn Miller, THRIVE Project Manager, for Travel from 6/27/17 to 6/30/17, Ohio Institute for Equity in Birth Outcomes in Columbus, OH at a Cost not to Exceed \$794.89 (2314)
- c. Sharon Foster, WIC Clinic Assistant, for Travel from 7/12/17 to 7/13/17, WIC Counseling Course in Columbus, OH at a Cost not to Exceed \$131.00 (2316)
- d. Ashley Archer, WIC Clinic Assistant, for Travel from 7/12/17 to 7/13/17, WIC Counseling Course in Columbus, OH at a Cost not to Exceed \$91.00 (2316)
- e. Ron Jones, APC Engineer, for Travel from 7/19/17 to 7/20/17, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$367.70 (2331)
- f. Carl Safreed, APC Engineer, for Travel from 7/19/17 to 7/20/17, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$172.70 (2331)
- g. Sam Norman, APC Engineer, for Travel from 7/19/17 to 7/20/17, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$395.00 (2331)
- h. Jennifer Hayden, WIC Breastfeeding Coordinator, for Travel from 8/30/17 to 8/31/17, 2017 Ohio WIC Breastfeeding Conference in Columbus, OH at a Cost not to Exceed \$91.00 (2316)
- i. Sarah Mann, WIC Peer Helper, for Travel from 8/30/17 to 8/31/17, 2017 Ohio WIC Breastfeeding Conference in Columbus, OH at a Cost not to Exceed \$91.00 (2316)
- j. Sarah Milini, WIC Peer Helper, for Travel from 8/30/17 to 8/31/17, 2017 Ohio WIC Breastfeeding Conference in Columbus, OH at a Cost not to Exceed \$91.00 (2316)
- k. Marquette Smith, WIC Peer Helper, for Travel from 8/30/17 to 8/31/17, 2017 Ohio WIC Breastfeeding Conference in Columbus, OH at a Cost not to Exceed \$91.00 (2316)
- l. AziaRae Smothers, WIC Peer Helper, for Travel from 8/30/17 to 8/31/17, 2017 Ohio WIC Breastfeeding Conference in Columbus, OH at a Cost not to Exceed \$91.00 (2316)

### 16. Acceptance of Reports

- a. Medical Director
- b. Nursing/WIC
- c. Laboratory
- d. OPHI/Surveillance
- e. Environmental Health
- f. Air Pollution Control
- g. Vital Statistics
- h. Fiscal
- i. Health Commissioner
- j. Accreditation Team
- k. Quality Improvement

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17. Other Business

18. Next Meeting: Monday, July 24, 2017 at 12:00pm

19. Adjournment